

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **DPW16-0628-18**

Date of Adoption **JUNE 28, 2016**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

[Signature]
Legislative Research Officer

PRESENTED BY COUNCIL MEMBER

COX

SECONDED BY

HUDLEY

INCREASING THE NOT TO EXCEED AMOUNT FOR THE DPW UNIFORMS CONTRACT

WHEREAS, resolution number DPW 14-0624-14 was approved by the Municipal Council on June 24, 2014 for DPW uniform rental for a yearly amount not to exceed \$26, 739.00; and

WHEREAS, the Director of Public Works has advised that based upon additional employees hired in the Department, additional monies must be added to this contract; and

WHEREAS, it was determined that an additional \$28,000.00 is needed to added to the Uniform contract; and

WHEREAS, in accordance with NJSA 5:30- 11-9 this increase exceeds the allowable twenty percent change order and the attached justification has been provided by the Director of Public Works; and

THEREFORE, BE IT RESOLVED, that the contract for DPW Uniforms is hereby amended to an amount not to exceed \$54,739.00 per year to Unifirst Corporations of 54-S Jefferson Road, Whippany, NJ 07999 ; and,

BE IT RESOLVED, that the Mayor be and is hereby authorized to execute amended contract for this service with Unifirst Corporations of 54-S Jefferson Road, Whippany, NJ 07999, increasing the total contract amount to \$54,739.00 per year.

BE IT RESOLVED, in accordance with NJSA 5:30- 11-9(6), a summary of this resolution will be advertised in the Township official newspaper; and

BE IT RESOLVED, a copy of this resolution shall be forwarded to Division of Local Government service in accordance with NJSA 5:30- 11-9 (d)

BE IT RESOLVED, that Certification of Funds number C6-00210 has been obtained from the Chief Financial Officers for the total sum of \$28,000.00 charged to account number 6-01-32-165-165-29.

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				JONES, 2ND VICEPRESIDENT	X			
COX	X				LYONS	X			
HUDLEY	X				FREDERIC, PRESIDENT	X			
INMAN	X								

PRESIDENT OF COUNCIL

[Signature]

MUNICIPAL CLERK

[Signature]

DATE **JUNE 28, 2016**

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK

[Signature]

DATE **JUN 28 2016**

ADMINISTRATOR ☐ ASSESSOR ☐ BLDG ☐ CFO ☒ COLLECTOR ☐ COURT ☐ ENGINEER ☐ FIRE ☐ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐ LEGAL ☒ LIBR ☐ LICEN ☐ MAYOR ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☐ DIR ☐ PUBLIC WORKS ☒ PURCHASING ☒ SEC ☐ PB/ZBA ☐ TRAFFIC ☐ ZONING ☐ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____

-----Original Message-----

From: Althea Headley

Sent: Friday, April 22, 2016 4:33 PM

To: Cassandra Chatman; Jamel Holley; Orlander Vick

Subject: Unifirst contract :- increase contract amount required

Good afternoon,

Upon reviewing requisition this evening, the monthly allowance for the Unifirst contract has doubled. The not to exceed amount on this contract must be amended immediately, to pay the increase. Please send me a memo explaining the reason for the increase along with the certificate of funds to amend this contract.

All payments to this vendor will be denied after the vendor reached the annual limit if the contract amount is not amended.

Regards,
Althea

Sent from my iPad

Certification of Availability of Funds

This is to certify to the of the Township of Irvington that funds for the following resolutions are available.

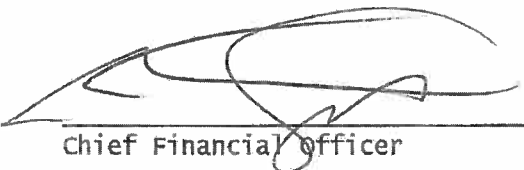
Resolution Date: 06/20/16
Resolution Number: C6-00210

Vendor: UNIFIR01 UNIFIRST CORPORATION
50 SOUTH JEFFERSON ROAD
WHIPPANY, NJ 07999

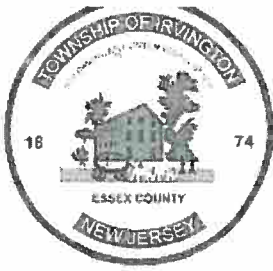
Contract: C6-00210 Contract Increase for Uniforms
(DPW)

Account Number	Amount	Department Description
6-01-21-165-165-299	28,000.00	DEPARTMENT OF ENGINEERING
Total	28,000.00	

Only amounts for the 2016 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer



TOWNSHIP OF IRVINGTON
Department of Public Works
Irvington Municipal Building
Civic Square, Irvington, NJ 07111
Tel: 973-399-6690 Fax: 973-399-6798

Tony Vauss, Mayor
Jamel Holley, Director

To: Althea Headley - Purchasing Agent
From: Syesha Benbow-Public Works
Re: UniFirst Account
Date: June 20, 2016

An increase in funds in the amount of \$28,000 is being requested for our Unifirst account, due to the increase in staff with our temporary staff becoming permanent, we needed to supply them with uniforms for their new permanent positions. Also an increase in service fees is will be applicable as well. Upon calculation of current bills this total will cover needed increases. We have not paid Unifirst in over 6 months and we have a balance owed of \$13,117.44.

JH/sb